

Apprentice Person Specification

Qualifications, training and understanding

Essential	Desirable
GCSE Grade C / Level 4 or Level 2 Functional Skills in English and Maths	

Experience

Essential	Desirable
Experience of working with young people (either paid or voluntary)	

Abilities, skills and attitude

Essential	Desirable
Ability to communicate effectively with a wide range of people	Driving Licence
Ability to use ICT effectively, including email, word processing and social media	Creative skills such as art/music/drama that can be used as part of the job
Ability to organise programmes of activities for 11-18 year olds	Reasonably fit and active to participate in a range of activities. This is only a desirable quality, for people with disabilities that may preclude participating in some physical activities, reasonable adjustments can be made.
Commitment to ensuring an equal opportunities environment	
Understanding of Safeguarding and Child Protection procedures	
Ability to work evenings & weekends	
Friendly and welcoming manner	
Commitment to uphold the values and vision of the charity	