

**Braintree Youth Project Charity  
Annual General Meeting  
Agenda  
7:30pm Tuesday 9<sup>th</sup> March 2021**

**Present:** Kirsty Huxter, David Huxter (Vice- Chairman), Jon Hughes, Holly Legg (Company Secretary), Andrew East (Chairman), Anna England, Penny Smith, Graham Goodchild

**In Attendance:** Kate Manning

1. Andrew East opened in prayer.
2. Apologies for absence – Matt Farmer.
3. Minutes of the AGM held on 14<sup>th</sup> July 2020 - Were approved as a correct account.
4. Presentation of report - The annual report was formally adopted unanimously.
5. Review of accounts – The accounts were adopted and passed unanimously.
6. Election of Board members – Matt Farmer was unanimously re-elected as a board member
7. Handover of responsibilities to the incoming Board – Any responsibilities were handed over.
8. Date of next Annual General Meeting – 15<sup>th</sup> March 2022
9. The AGM was formally concluded by Andrew East.

\*NB Only subscribers of the charity are eligible to vote at the AGM